



**Government of Odisha
Housing & Urban Development Department**

No. 22942 /HUD., Date. 10.10.17
HUD-FUND-POLICY-0004-2017 (PT)

From

G. Mathi Vathanan, IAS
Commissioner-cum-Secretary to Govt.

To

All the Collector & District Magistrates

**Sub: Guidelines for release and utilisation of grants under UNNATI”
Programme by Urban Local Bodies of the State.**

Sir/ Madam,

UNNATI, an Urban Transformation Initiative was launched by the Hon'ble Chief Minister, Odisha on 3rd August 2017 with a view to ensure convergence of all the schemes and programmes implemented in the urban areas of Odisha and to fill the critical gap in the infrastructure as well as in funding. UNNATI has been introduced to ensure that the benefits of the schemes reach the people in the urban areas cutting across all the regions of the state and all cross sections of society in a speedy and sustainable manner.

UNNATI aims at identifying and addressing the gaps in urban infrastructure and services for structured and inclusive development of urban areas. To ensure this, a Programme Implementation Plan (PIP) under UNNATI scheme shall be prepared for each of the concerned Urban Local Body (ULB) encompassing different sectors. The PIP shall include list of projects aimed at delivering maximum benefits to citizens with minimal investment and the work shall be executed & completed in a time bound manner.

The guidelines for preparation of PIP are as given below:

1. **Planning:** District Urban Development Authority (DUDA) shall be responsible for preparation of the PIP in the specified format for the entire district encompassing all its ULBs in consultation with various stakeholders. In this regard, DUDA shall

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assess the gap in urban infrastructure/ amenities and identify projects along with estimated cost.

2. **Permissible Sectors:** The projects under UNNATI may be identified in the following permissible sectors:

a) **Street light:** 100% coverage of all roads with LED Street lighting along with retrofitting of existing conventional street lights to LED lights.

b) **Water Supply:** Achieve 100% coverage of pipe water supply to provide safe drinking water to all locality of the ULBs.

c) **Roads:** Conversion of existing WBM or Earthen (kuchha) road to Bituminous or Cement Concrete (Pucca) roads or paver block road with drains where required.

d) **Other Social infrastructure:** To provide for construction / renovation of other social infrastructure like water bodies, vending zones, parks, community centers, Kalyan Mandaps, Town halls, crematorium/burial grounds etc.

3. **Selection of Executing agencies:** DUDA shall be responsible for selection of the Executing Agencies (including any line departments/ Govt. agency or ULB) for work execution. The selection shall be based on technical expertise, resources, capacity to execute the work within the given timeframe, and proven track record for work. Focus shall be on timely completion of the work and commissioning of the facility.

4. **Sanctioning and execution of work:** All works shall be required to be given necessary administrative and technical sanctions in advance and shall be executed in accordance with the prevailing rules and regulations governing the work of the respective Executing Agency.

5. **Release of Funds:** The UNNATI funds shall be placed with DUDA and shall be released for each ULB on the basis of total number of wards in the ULB.

6. **Utilization Certificate:** DUDA shall maintain a register containing date-wise information on allotment, expenditure, balance available with the executing agencies and the details regarding submission and pendency of Utilization Certificate. Utilization Certificates need to be submitted by DUDA to DMA, H & UD Department in accordance with the applicable Government guidelines and rules.

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7. **Transfer of Asset:** The assets created under UNNATI shall be transferred on completion by the executing agencies to the ULB for operation and maintenance.
8. **Citizen Information Boards:** To ensure transparency in the implementation of works, a Citizen Information Board with UNNATI logo must be set up at the worksite displaying essential information such as name of work, estimated cost, name of the executing agency, date of commencement of work, expected date of completion of work etc. in Odia language.
9. **Monitoring & Evaluation:** DUDA shall monitor the progress and quality of work while it is in progress.
10. H & UD Department shall be competent to clarify doubts if any and ensure removal of the bottlenecks for ensuring smooth preparation and implementation of UNNATI.

Yours faithfully,

G. Jayaram
10/10/17

Memo No. 22943 /HUD, date 10.10.17 Commissioner-cum-Secretary to Govt.
Copy forwarded to all the PD, DRDA-cum-PD, DUDA for information and necessary action.

G. Jayaram
10/10/17
Deputy Secretary to Govt.

Memo No. 22944 /HUD, date 10.10.17
Copy forwarded to all Municipal Commissioners of Municipal Corporations/ All Executive Officers of Municipalities and N.A.Cs for information and necessary action.

G. Jayaram
10/10/17
Deputy Secretary to Govt.

Memo No. 22945 /HUD, date 10.10.17
Copy forwarded to all Brach Officers/ All Sections of H & UD Department for information and necessary action.

G. Jayaram
10/10/17
Deputy Secretary to Govt.